

Hamilton Black History Council

Proud organizers of the 29th Annual



2025 ADULT AND COMMUNITY AWARD NOMINATION PACKAGE

Application deadline: January 17, 2025, 11:59 p.m.

The following is provided for information purposes only, to help support a strong online application available through: www.johnhollandawards.com/applications

Applications are invited for the following awards:

- **Business Excellence or Professional Achievement Award**
- **Community Service Award**
- **Arts and Culture Award**

Business Excellence or Professional Achievement Award

Awarded to an individual in recognition of their professional achievement or to a business in recognition of its demonstrated record of excellence.

Award Criteria:

- Significant contribution to the business or professional community through a record of outstanding achievements
- Evidence of professional and/or business leadership
- Contribution to new ideas that may have informed best practices and added to the general body of knowledge in the nominee's field

Community Service Award

Awarded to an individual, organization or business with a strong record of community service that has considerably contributed to the development of the Hamilton community.

Award Criteria:

- Measurable impact that enriched the social fabric of the community
- Demonstration of social and civic responsibility through programming and service delivery
- Demonstrated impact as a change agent/agency through advocacy and outreach

Arts and Culture Award: (In Memory of the late Jackie Washington)

Awarded to an individual or organization/collective who has demonstrated outstanding achievement and recognition in arts and/or culture.

Award Criteria:

- Work must be transformative, creative and innovative
- Measurable impact in the arts community
- Evidence of championing, promoting and advocating for the continued relevance of arts and culture

Please ensure all of the following documents and requirements are available **BEFORE** starting your application. **ALL required supporting documents must be attached** to the online application at the time of submission. Incomplete applications will not be considered. Winners will be announced at the in-person Awards Gala on February 22, 2025. Applicants will be required to be present at the event.

APPLICATION CHECKLIST:

- Nominator's Letter of Recommendation** - the nominator must clearly describe the nominee's impact and eligibility for the award. The letter may include information such as the nominee's background, career, area of expertise, measure of impact, and current activities. Please include dates to support information provided (350 words maximum).
- Nominee's Personal Statement** - the nominee must describe themselves/organization in relation to the award for which they are nominated (300 words maximum).
- Two (2) Letters of Support** - Provide two letters of support (in addition to the nominator's letter of recommendation) from individuals and/or organizations (excluding immediate family members) whose views support the information provided by the nominator.
- Two (2) Publications** - Publications refer to any published information to support the nomination. These may be, but are not limited to, an online or print news article, press release, published research, or historic document.
- Headshot** - Provide a recent head shot of the nominee in JPEG format; or in the case of an organization, include a high resolution logo or staff picture.

A. ELIGIBILITY:

Individuals complete this section:

- The nominee self-identifies as a person of African or Caribbean descent.
- The nominee is 21 years of age or older.
- The nominee's principal address is within the City of Hamilton.
- The nominee is a Canadian Citizen, Permanent Resident or Convention Refugee (at the time of submission).

Organizations/Businesses complete this section:

- The organization or business must be Black-owned and/or Black-led.
- The principal address of the organization or business is within the City of Hamilton.
- The organization or business has been in existence for a minimum of 3 years.

B. AWARD CATEGORY

Select one:

Business Excellence or Professional Achievement Award

Community Service Award

Arts and Culture Award

C. NOMINEE INFORMATION

Full Name:*	Pronouns:
Date of Birth (must be 24 years or older):	
Principal Address: (must be in the City of Hamilton): *	
Mailing Address (if different from principal address):	
Primary Phone Contact:*	Secondary Phone Contact:*
Email Address:*	
Organization/Company Name (if applicable):	
Principal Address: (must be in the City of Hamilton): *	
Mailing Address (if different from principal address):	
Primary Phone Contact:*	Email Address:*

D. NOMINATOR INFORMATION:

Full Name:*	Name of Institution/Organization (if applicable):
Primary Address: *	
Primary Phone Contact:*	Secondary Phone Contact:*
Email Address:*	
Organization/Company Name (if applicable):	
Principal Address: (must be in the City of Hamilton): *	
Mailing Address (if different from principal address):	
Primary Phone Contact:*	Email Address:*

E. SUPPORTING DOCUMENTATION (Attach all of the following to the online application)

- Nominator's Letter of Recommendation** - the nominator must clearly describe the nominee's impact and eligibility for the award. The letter may include information such as the nominee's background, career, area of expertise, measure of impact, and current activities. Please include dates to support information provided (350 words maximum).
- Nominee's Personal Statement** -the nominee/organization/business must describe themselves, its mandate, and impact in relation to the award for which they are nominated (300 words maximum).
- Two (2) Letters of Support** - Provide two letters of support (in addition to the nominator's letter of recommendation) from individuals and/or organizations (excluding immediate family members) whose views support the information provided by the nominator.
- Two (2) Publications** - Publications refer to any published information to support the nomination. These may be, but are not limited to, an online or print news article, press release, published research, or historic document.
- Pictures** - Provide 2 recent high resolution pictures of the nominee in JPEG format; or in the case of an organization, include a high resolution logo or staff picture.

F. NOMINATOR'S ATTESTATION:

I attest that I have received consent for this nomination from the nominee.

Nominator Signature: _____

Date: _____